



Polebrook C.E. Primary School  
Main Street  
Polebrook  
Peterborough  
PE8 5LN  
☎ 01832 272319  
✉ head@polebrook.northants-ecl.gov.uk  
Head: Mrs Lou Coulthard

Friday 10<sup>th</sup> July 2020

Dear Parents and Carers,

As you will be aware, school re-opens on Thursday 3<sup>rd</sup> Sep to all pupils from Year 1 upwards, Monday to Friday. Key worker/ vulnerable childcare finishes at the end of this term, Friday 17<sup>th</sup> July, and will not run over the summer holidays. Our new Reception Year starters will be contacted separately by the EYFS team with details of their phased transition. We are already looking forward to getting back to some sort of 'normal' in September!

Last week, the government published new guidance on the health and safety measures for the September return. As we have already been able to welcome all our pupils back to school this term (albeit part-time), many of the measures are already in place.

#### **Key information for parents:**

From September, class- sized bubbles of up to 30 will operate in small separate zones within the building, using designated toilets. Teaching staff are able to move between these bubbles during the day as necessary. There will be no specific distancing requirements for children within bubbles, although adults will be expected to maintain distance from each other, and the children, wherever possible.

#### **Staggered arrival, departure and break times**

Drop off and pick up times at the start and end of the day will continue to be staggered (please see the attached document), and there will be a 'one way' system at the gate to minimise risk of transmission. We ask parents not to gather or linger at these times, and for one parent only to bring the child on to the school grounds. Older children may be able to enter the premises alone. We will use the fire exit or outside doors for entrance to each classroom, and to the hall where the key worker provision will be based. Please also ensure you arrive at the school gate at the specified time to avoid gathering.

#### **Play times and lunch times**

The children will remain in their bubbles in separated zones at playtimes, utilising all of the outside space. Lunch will continue to be eaten in the classrooms. We regret we are not able to offer hot lunches as each bubble would need to use the hall for this, with a full clean down in between each sitting, and this is not currently feasible. Cold lunches will be available to order in the usual way, and the lunch time meal providers will supply cold packed lunches that can be easily dropped off outside each classroom.





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### Travel and transport

All families continue to be encouraged to walk or cycle wherever possible. We are expecting school transport to operate as usual, including the school bus/ taxis. There will be no distancing or face covering requirements as these will be 'small, consistent bubbles'.

### Hygiene and Safety Measures

The children will be reminded how to wash their hands properly and will be expected to do this regularly throughout the day, under supervision where necessary. The children will also be taught how to cough and sneeze into a tissue and we will remind them of the 'catch it, kill it, bin it' strategy. All bins will be emptied throughout the day and surfaces and equipment wiped down after use. Enhanced daily cleaning schedules will also be in place.

Staff will not wear masks, but PPE is available where staff need to come into closer contact with children. For example, if a child injures themselves or falls ill.

All tables will face forwards, and the children will be given a special set of stationery that only they will use. Children can share other resources in school, and these will be regularly disinfected.

### Visitors to school

We will continue to limit visitors in to the school building. Parents are not allowed inside the building during the autumn term, except in exceptional circumstances. Specialist SEN workers will be allowed, as will French and Music teachers. All visiting adults will adhere to specific hygiene and safety measures, including hand sanitising, distancing and disinfecting any relevant equipment and surfaces.

### Children and adults that are ill

Children that display COVID 19 symptoms **MUST NOT ATTEND SCHOOL**. If your child displays symptoms during the school day, you will be asked to collect them immediately. In this case, the child will be isolated and supervised by a member of staff until they are collected. Please follow the Government guidelines on isolation should your child, or any member of your household display symptoms. Please see further information below:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Please also see information on testing for COVID 19: <https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>

**YOU MUST INFORM THE SCHOOL IMMEDIATELY should any member of your household test positive for Covid 19.**





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### Recovery Curriculum

During the autumn term, teachers will carefully assess which interventions and support the children may need in order to 'catch up' on any missed learning. We are very pleased to announce that Mrs Claire Sheffield, a qualified teacher, has been redeployed from her 1:1 support role at Polebrook CE Primary to work closely with class teachers to provide targeted, bespoke intervention across the school for the academic year. Support and intervention will also be provided by teaching assistants.

Year 1 pupils will have access to 'continuous provision' in specially designed outdoor areas linked to their classrooms, and will be supported by EYFS teachers for some of the time to 'catch up' on any missed development from the summer term.

PSHE and mental health and wellbeing will continue to be prioritised. The children will bring home a summer project focussed on wellbeing. Please take some time to talk this through with your child over the summer, and return it to school in September. This information will help us to plan individualised, bespoke learning and support for all our pupils. Collective worship and singing will take place in classrooms, and PE will be outdoors only. We are hoping that individual music tuition can resume with specific measures in place, and more information will be shared on this in due course.

### Wraparound Care and clubs

Wraparound Care (breakfast club and after school care) is due to start after the October half term, and more information will be sent out in due course. We intend to keep the bubbles in separate zones in the hall or outside for wraparound care. We are not currently able to offer sports clubs after school, as children from different bubbles would be mixing. We will keep you updated on any developments throughout the autumn term.

### What to bring to school

In September, it is the expectation that full school uniform, including PE kit, will resume. Children will also need a coat or sunhat (weather dependant), a clearly labelled water bottle and a packed lunch. Children receiving Free School Meals will continue to do so. Children can bring school bags or book bags to school and books can travel to and from school as necessary. However, please be aware that stationery from home or any unnecessary, additional items are **NOT** allowed.

### Attendance

Attendance requirements return to normal in September, and parents will be penalised for non-attendance in the usual way.

We look forward to welcoming all our pupils back in September and hope you have a restful and enjoyable summer holiday. Please don't hesitate to email me at [head@polebrookceprimary.co.uk](mailto:head@polebrookceprimary.co.uk) with any queries.

Yours sincerely,  
Lou Coulthard  
Executive Head

